# 2023-24 BUDGET (draft)

#### 3/6/23 Appendix

### **SUMMARY**

	2023-24 Budget	2022-23 Projected	Variance
TOTAL INCOME	233,000	235,320	(2,320)
TOTAL COSTS	264,497	246,952	(17,545)
Core expenditure	237,997	227,526	(10,471)
Additional expenditure	26,500	19,426	(7,074)
CORE SURPLUS / (DEFICIT)	(4,997)	7,794	(12,791)
TOTAL SURPLUS / (DEFICIT)	(31,497)	(11,632)	(19,865)

## 2023-24 BUDGET EXPENDITURE (draft)

HRH prize (cheque + plaque)		2023-24	2022-23	Variance
Awards Awards promotions, printing, postage and stationery 3,000 (2,850 (150) Awarding Panel meetings 500 (25 (475) Winners' write-ups and publicity 0 5,000 5,000 (150) Winners' briefing 350 350 0 (150) (		Buaget	Projected	
Awards Awards promotions, printing, postage and stationery 3,000 (2,850 (150) Awarding Panel meetings 500 (25 (475) Winners' write-ups and publicity 0 5,000 5,000 (150) Winners' briefing 350 350 0 (150) (	CORF ACTIVITIES - DIRECT COSTS			
Awards promotions, printing, postage and stationery Awarding Panel meetings  (475) Awarding Panel meetings (500 5,000 5,000 5,000 Winners' briefing (500 350 350 0 Winners' briefing (750 750 0 Ceremony photographs (750 750 0 Ceremony protographs (750 750 0 Ceremony T&S etc (helpers, Trustees, staff etc) Ceremony resources (22,500 22,317 317 Total Awards (750 750 0 Alumni prog. (inc consultant, venues, NCFE fees, T&S etc) Winderderect costs (750 Notable Practice Trophies (inc. PPS & travel) Notable Practice Prophies (inc. PPS & t				
Awarding Panel meetings Winners' write-ups and publicity Winners' briefing 350 350 00 HRH prize (cheque + plaque) Ceremony photographs 750 Ceremony T&S etc (helpers, Trustees, staff etc) Ceremony resources 2,0,00 2,217 Total Awards Other direct costs Alumni prog, (inc consultant, venues, NCFE fees, T&S etc) Alumni prog, (inc consultant, venues, NCFE fees, T&S etc) H, 1,000 16,013 13 HiddenHeroes 1,000 16,013 13 Hotal den Heractice Trophies (inc. PPS & travel) Total Direct Costs 1,000 1,000 1,000 1,013 1,1415 1,415 1,415 1,415 1,416 1,000 1,415 1,415 1,416 1,000 1,415 1,415 1,416 1,000 1,001 1,415 1,416 1,000 1,001 1,415 1,416 1,000 1,001 1,415 1,416 1,000 1,001 1,415 1,416 1,000 1,001 1,415 1,416 1,416 1,000 1,001 1,415 1,416 1,		3 000	2 850	(150)
Winners' write-ups and publicity         0         5,000         5,000           Winners' briefing         350         350         0           HRH prize (cheque + plaque)         1,060         1,056         (4)           Ceremony photographs         750         750         0           Ceremony T&S etc (helpers, Trustees, staff etc)         1,500         1,870         370           Ceremony resources         2,000         2,317         317           Ceremony resources         2,000         2,317         317           Total Awards         31,660         35,593         3,933           Other direct costs         1,000         16,013         13           HilddenHeroes         1,000         2,415         1,415           Knowledge Exchange         1,000         657         (343)           Notable Practice Trophies (inc. PPS & travel)         1,000         657         (343)           Total other direct costs         19,000         19,810         81           INDIRECT CORE COSTS         122,475         116,090         (6,385)           Pay & pensions         122,475         116,090         (6,385)           Salaries         122,475         116,090         (6,385)				, ,
Winners' briefing				` ,
HRH prize (cheque + plaque)		_		0
Ceremony photographs	<u>~</u>			(4)
Ceremony T&S etc (helpers, Trustees, staff etc)		*	•	
Ceremony resources		1,500	1,870	370
Total Awards	Ceremony venue costs etc	22,500	21,375	(1,125)
Other direct costs         0         16,000         16,013         13           Alumni prog. (inc consultant, venues, NCFE fees, T&S etc)         16,000         2,415         1,415           Knowledge Exchange         1,000         2,415         1,415           Knowledge Exchange         1,000         657         (343)           Total other direct costs         19,000         19,810         810           TOTAL DIRECT COSTS OF CORE ACTIVITIES         50,660         55,403         4,743           INDIRECT CORE COSTS         V         116,090         (6,385)           National Insurance         8,982         8,514         (468)           Pension contributions         9,799         9,288         (511)           Total Pay & pensions         141,256         133,892         (7,364)           Other core costs         4,000	Ceremony resources	2,000	2,317	317
Alumni prog. (inc consultant, venues, NCFE fees, T&S etc) #HiddenHeroes 1,000 2,415 1,415 Knowledge Exchange 1,000 657 (275) Notable Practice Trophies (inc. PPS & travel) 1,000 657 (343) Total other direct costs 19,000 19,810 810 TOTAL DIRECT COSTS OF CORE ACTIVITIES 50,660 55,403 4,743  INDIRECT CORE COSTS Pay & pensions Salaries 122,475 116,090 (6,385) National Insurance 8,982 8,514 (468) Pension contributions 9,799 9,288 (511) Total Pay & pensions 141,256 133,892 (7,364) Other core costs Accountancy support 4,000 4,000 4,000 0 Admin support 2,000 980 (1,020) Book-keeping 3,400 3,200 (200) Comms support (general) 0 438 438 Digital (web maintenance, licences etc) Independent examination 2,552 2,552 (0) Insurance 1,345 863 (482) IT & office equipment 500 457 (25) Office rent, rates etc 23,400 18,924 (4,476) PayS- other (not covered elsewhere) 1,000 976 (24) Staff development 1,000 372 (628) Total other core costs 46,081 38,231 (7,850) Total covered costs 46,081 38,231 (7,850) TOTAL INDIRECT CORE COSTS  OFFICE (PS) 4,000 0 0 (5,000) FOTAL INDIRECT CORE COSTS 26,500 0 (2,500) Good Book of Prisons 2 9,000 6,000 (3,000) TOTAL OTHER COSTS 26,500 19,426 (7,074)	Total Awards	31,660	35,593	3,933
#HiddenHeroes				0
Notable Practice Trophies (inc. PPS & travel)		16,000	16,013	13
Notable Practice Trophies (inc. PPS & travel)   1,000   657   (343)   Total other direct costs   19,000   19,810   810   TOTAL DIRECT COSTS OF CORE ACTIVITIES   50,660   55,403   4,743			2,415	
Total other direct costs				, ,
Note	. , , , , , , , , , , , , , , , , , , ,			` ,
INDIRECT CORE COSTS				
Pay & pensions   Salaries   122,475   116,090   (6,385)   National Insurance   8,982   8,514   (468)   9,799   9,288   (511)   Total Pay & pensions   141,256   133,892   (7,364)   Other core costs   4,000   4,000   0   0   0   0   0   0   0   0   0	TOTAL DIRECT COSTS OF CORE ACTIVITIES	50,660	55,403	4,743
Pay & pensions   Salaries   122,475   116,090   (6,385)   National Insurance   8,982   8,514   (468)   9,799   9,288   (511)   Total Pay & pensions   141,256   133,892   (7,364)   Other core costs   4,000   4,000   0   0   0   0   0   0   0   0   0	INDIDECT CORE COSTS			
Salaries         122,475         116,090         (6,385)           National Insurance         8,982         8,514         (468)           Pension contributions         9,799         9,288         (511)           Total Pay & pensions         141,256         133,892         (7,364)           Other core costs         4,000         4,000         0           Accountancy support         2,000         980         (1,020)           Book-keeping         3,400         3,200         (200)           Comms support (general)         0         438         438           Digital (web maintenance, licences etc)         2,000         2,160         160           Independent examination         2,520         2,520         0           Insurance         1,345         863         (482)           If & office equipment         500         250         (250)           Office rent, rates etc         23,400         18,924         (4,476)           Payroll admin         816         816         0           PPS - other (not covered elsewhere)         1,000         976         (24)           Staff development         1,000         372         (628)           Telephone and broadband				
National Insurance         8,982 9,799         9,288 (511)           Pension contributions         9,799         9,288 (511)           Total Pay & pensions         141,256         133,892 (7,364)           Other core costs         4,000 4,000 4,000 0         0           Accountancy support         4,000 980 (1,020)         980 (1,020)           Book-keeping         3,400 3,200 (200)         2000           Comms support (general)         0 438 438           Digital (web maintenance, licences etc)         2,000 2,160 160           Independent examination         2,520 2,520 0           Insurance         1,345 863 (482)           IT & office equipment         500 487 (13)           Office rent, rates etc         23,400 18,924 (4,476)           Payroll admin         816 816 0           PPS - other (not covered elsewhere)         1,000 976 (24)           Staff development         1,000 372 (628)           Telephone and broadband         600 920 320           Trustee mtgs - venue and T&S         2,000 1,325 (675)           Total other core costs         46,081 38,231 (7,850)           TOTAL INDIRECT CORE COSTS         187,337 172,123 (15,214)           OTHER (NON-CORE) COSTS         10,000 612 (9,388)           Operational efficiency / resilience (program	<del>.</del> .	122 475	116 000	(6.395)
Pension contributions   9,799   9,288   (511)     Total Pay & pensions   141,256   133,892   (7,364)     Other core costs   Accountancy support   4,000   4,000   0     Admin support   2,000   980   (1,020)     Book-keeping   3,400   3,200   (200)     Comms support (general)   0   438   438     Digital (web maintenance, licences etc)   2,000   2,160   160     Independent examination   2,520   2,520   0     Insurance   1,345   863   (482)     IT & office equipment   500   487   (13)     Office sundries & miscellaneous (bank charges etc)   500   250   (250)     Office rent, rates etc   23,400   18,924   (4,476)     Payroll admin   816   816   60     PPS - other (not covered elsewhere)   1,000   976   (24)     Staff development   1,000   372   (628)     Telephone and broadband   600   920   320     Telephone and broadband   600   920   320     Tustee mtgs - venue and T&S   2,000   1,325   (675)     Total other core costs   46,081   38,231   (7,850)     TOTAL INDIRECT CORE COSTS   187,337   172,123   (15,214)     OTHER (NON-CORE) COSTS   187,337   172,123   (15,214)     OTHER (NON-CORE) COSTS   2,500   0   (2,500)     Good Book of Prisons 2   9,000   6,000   (3,000)     TOTAL OTHER COSTS   26,500   19,426   (7,074)				
Total Pay & pensions				, ,
Other core costs         4,000         4,000         0           Accountancy support         4,000         4,000         0           Admin support         2,000         980         (1,020)           Book-keeping         3,400         3,200         (200)           Comms support (general)         0         438         438           Digital (web maintenance, licences etc)         2,000         2,160         160           Independent examination         2,520         2,520         0           Insurance         1,345         863         (482)           IT & office equipment         500         487         (13)           Office rent, rates etc         23,400         18,924         (4,476)           Payroll admin         816         816         0           PPS - other (not covered elsewhere)         1,000         976         (24)           Staff development         1,000         372         (628)           Telephone and broadband         600         920         320           Trustee mtgs - venue and T&S         2,000         1,325         (675)           Total other core costs         46,081         38,231         (7,850)           TOTAL INDIRECT CORE COSTS				` '
Admin support Book-keeping Comms support (general) Digital (web maintenance, licences etc) Independent examination Independent		111,200	100,000	(1,001)
Book-keeping	Accountancy support	4,000	4,000	0
Comms support (general)         0         438         438           Digital (web maintenance, licences etc)         2,000         2,160         160           Independent examination         2,520         2,520         0           Insurance         1,345         863         (482)           IT & office equipment         500         487         (13)           Office sundries & miscellaneous (bank charges etc)         500         250         (250)           Office rent, rates etc         23,400         18,924         (4,476)           Payroll admin         816         816         0           PPS - other (not covered elsewhere)         1,000         976         (24)           Staff development         1,000         976         (24)           Staff development and broadband         600         920         320           Telephone and broadband         600         920         320           Trustee mtgs - venue and T&S         2,000         1,325         (675)           Total other core costs         46,081         38,231         (7,850)           TOTAL INDIRECT CORE COSTS         187,337         172,123         (15,214)           OTHER (NON-CORE) COSTS         0         (2,500) <t< td=""><td></td><td>2,000</td><td></td><td>· , ,</td></t<>		2,000		· , ,
Digital (web maintenance, licences etc)         2,000         2,160         160           Independent examination         2,520         2,520         0           Insurance         1,345         863         (482)           IT & office equipment         500         487         (13)           Office sundries & miscellaneous (bank charges etc)         500         250         (250)           Office rent, rates etc         23,400         18,924         (4,476)           Payroll admin         816         816         0           PPS - other (not covered elsewhere)         1,000         976         (24)           Staff development         1,000         372         (628)           Telephone and broadband         600         920         320           Telephone and broadband         600         920         320           Total other core costs         46,081         38,231         (7,850)           TOtal indirect Core costs         46,081         38,231         (7,850)           TOTAL INDIRECT CORE COSTS         187,337         172,123         (15,214)           Operational efficiency / resilience (programming)         10,000         612         (9,388)           Probation leaders event         0 <td< td=""><td></td><td>3,400</td><td></td><td>` '</td></td<>		3,400		` '
Independent examination		-		
Insurance				_
T & office equipment	•			-
Office sundries & miscellaneous (bank charges etc)       500       250       (250)         Office rent, rates etc       23,400       18,924       (4,476)         Payroll admin       816       816       0         PPS - other (not covered elsewhere)       1,000       976       (24)         Staff development       1,000       0       (1,000)         Telephone and broadband       600       920       320         Tustee mtgs - venue and T&S       2,000       1,325       (675)         Total other core costs       46,081       38,231       (7,850)         TOTAL INDIRECT CORE COSTS       187,337       172,123       (15,214)         OTHER (NON-CORE) COSTS       5,000       0       (5,000)         Governing Governors event       5,000       0       (5,000)         Governors support groups       2,500       0       (2,500)         Good Book of Prisons 2       9,000       6,000       (3,000)         TOTAL OTHER COSTS       26,500       19,426       (7,074)				` '
Office rent, rates etc       23,400       18,924       (4,476)         Payroll admin       816       816       0         PPS - other (not covered elsewhere)       1,000       976       (24)         Staff development       1,000       0       (1,000)         T&S - other (not covered elsewhere)       1,000       372       (628)         Telephone and broadband       600       920       320         Trustee mtgs - venue and T&S       2,000       1,325       (675)         Total other core costs       46,081       38,231       (7,850)         TOTAL INDIRECT CORE COSTS       187,337       172,123       (15,214)         OTHER (NON-CORE) COSTS       0       (9,388)         Probation leaders event       5,000       0       (5,000)         Governing Governors event       0       12,814       12,814         Governors support groups       2,500       0       (2,500)         Good Book of Prisons 2       9,000       6,000       (3,000)         TOTAL OTHER COSTS       26,500       19,426       (7,074)	·			` ,
Payroll admin       816       816       0         PPS - other (not covered elsewhere)       1,000       976       (24)         Staff development       1,000       0       (1,000)         T&S - other (not covered elsewhere)       1,000       372       (628)         Telephone and broadband       600       920       320         Trustee mtgs - venue and T&S       2,000       1,325       (675)         Total other core costs       46,081       38,231       (7,850)         TOTAL INDIRECT CORE COSTS       187,337       172,123       (15,214)         OTHER (NON-CORE) COSTS         Operational efficiency / resilience (programming)       10,000       612       (9,388)         Probation leaders event       5,000       0       (5,000)         Governing Governors event       0       12,814       12,814         Governors support groups       2,500       0       (2,500)         Good Book of Prisons 2       9,000       6,000       (3,000)         TOTAL OTHER COSTS       26,500       19,426       (7,074)				
PPS - other (not covered elsewhere)       1,000       976       (24)         Staff development       1,000       0       (1,000)         T&S - other (not covered elsewhere)       1,000       372       (628)         Telephone and broadband       600       920       320         Trustee mtgs - venue and T&S       2,000       1,325       (675)         Total other core costs       46,081       38,231       (7,850)         TOTAL INDIRECT CORE COSTS       187,337       172,123       (15,214)         OTHER (NON-CORE) COSTS         Operational efficiency / resilience (programming)       10,000       612       (9,388)         Probation leaders event       5,000       0       (5,000)         Governing Governors event       0       12,814       12,814         Governors support groups       2,500       0       (2,500)         Good Book of Prisons 2       9,000       6,000       (3,000)         TOTAL OTHER COSTS       26,500       19,426       (7,074)				(1,110)
Staff development       1,000       0       (1,000)         T&S - other (not covered elsewhere)       1,000       372       (628)         Telephone and broadband       600       920       320         Trustee mtgs - venue and T&S       2,000       1,325       (675)         Total other core costs       46,081       38,231       (7,850)         TOTAL INDIRECT CORE COSTS       187,337       172,123       (15,214)         OTHER (NON-CORE) COSTS         Operational efficiency / resilience (programming)       10,000       612       (9,388)         Probation leaders event       5,000       0       (5,000)         Governing Governors event       0       12,814       12,814         Governors support groups       2,500       0       (2,500)         Good Book of Prisons 2       9,000       6,000       (3,000)         TOTAL OTHER COSTS       26,500       19,426       (7,074)				(24)
Telephone and broadband       600       920       320         Trustee mtgs - venue and T&S       2,000       1,325       (675)         Total other core costs       46,081       38,231       (7,850)         TOTAL INDIRECT CORE COSTS       187,337       172,123       (15,214)         OTHER (NON-CORE) COSTS         Operational efficiency / resilience (programming)       10,000       612       (9,388)         Probation leaders event       5,000       0       (5,000)         Governing Governors event       0       12,814       12,814         Governors support groups       2,500       0       (2,500)         Good Book of Prisons 2       9,000       6,000       (3,000)         TOTAL OTHER COSTS       26,500       19,426       (7,074)			0	(1,000)
Trustee mtgs - venue and T&S       2,000       1,325       (675)         Total other core costs       46,081       38,231       (7,850)         TOTAL INDIRECT CORE COSTS       187,337       172,123       (15,214)         OTHER (NON-CORE) COSTS         Operational efficiency / resilience (programming)       10,000       612       (9,388)         Probation leaders event       5,000       0       (5,000)         Governing Governors event       0       12,814       12,814         Governors support groups       2,500       0       (2,500)         Good Book of Prisons 2       9,000       6,000       (3,000)         TOTAL OTHER COSTS       26,500       19,426       (7,074)	T&S - other (not covered elsewhere)	1,000	372	(628)
Total other core costs         46,081         38,231         (7,850)           TOTAL INDIRECT CORE COSTS         187,337         172,123         (15,214)           OTHER (NON-CORE) COSTS           Operational efficiency / resilience (programming)         10,000         612         (9,388)           Probation leaders event         5,000         0         (5,000)           Governing Governors event         0         12,814         12,814           Governors support groups         2,500         0         (2,500)           Good Book of Prisons 2         9,000         6,000         (3,000)           TOTAL OTHER COSTS         26,500         19,426         (7,074)				320
TOTAL INDIRECT CORE COSTS         187,337         172,123         (15,214)           OTHER (NON-CORE) COSTS           Operational efficiency / resilience (programming)         10,000         612         (9,388)           Probation leaders event         5,000         0         (5,000)           Governing Governors event         0         12,814         12,814           Governors support groups         2,500         0         (2,500)           Good Book of Prisons 2         9,000         6,000         (3,000)           TOTAL OTHER COSTS         26,500         19,426         (7,074)	-			
OTHER (NON-CORE) COSTS         Union of the properties of the properti				
Operational efficiency / resilience (programming)       10,000       612       (9,388)         Probation leaders event       5,000       0       (5,000)         Governing Governors event       0       12,814       12,814         Governors support groups       2,500       0       (2,500)         Good Book of Prisons 2       9,000       6,000       (3,000)         TOTAL OTHER COSTS       26,500       19,426       (7,074)	TOTAL INDIRECT CORE COSTS	187,337	172,123	(15,214)
Operational efficiency / resilience (programming)       10,000       612       (9,388)         Probation leaders event       5,000       0       (5,000)         Governing Governors event       0       12,814       12,814         Governors support groups       2,500       0       (2,500)         Good Book of Prisons 2       9,000       6,000       (3,000)         TOTAL OTHER COSTS       26,500       19,426       (7,074)	OTHER (NON-CORE) COSTS			
Probation leaders event       5,000       0 (5,000)         Governing Governors event       0 12,814       12,814         Governors support groups       2,500       0 (2,500)         Good Book of Prisons 2       9,000       6,000       (3,000)         TOTAL OTHER COSTS       26,500       19,426       (7,074)		10 000	612	(0.388)
Governing Governors event       0       12,814       12,814         Governors support groups       2,500       0       (2,500)         Good Book of Prisons 2       9,000       6,000       (3,000)         TOTAL OTHER COSTS       26,500       19,426       (7,074)				
Governors support groups         2,500         0         (2,500)           Good Book of Prisons 2         9,000         6,000         (3,000)           TOTAL OTHER COSTS         26,500         19,426         (7,074)				
Good Book of Prisons 2         9,000         6,000         (3,000)           TOTAL OTHER COSTS         26,500         19,426         (7,074)	•		_	
TOTAL OTHER COSTS 26,500 19,426 (7,074)			_	
TOTAL EXPENDITURE 264 497 246 952 (17 545)			, •	\.\.\.\.\.\.\.\.\.\.\.\.\.\.\.\.\.\.\.
	TOTAL EXPENDITURE	264,497	246,952	(17,545)

## 2022-23 BUDGET INCOME (draft)

INCOME	2023-24 Budget	2022-23 Projected	Variance
Grants & sponsorship *	229,500	229,500	0
Individual donations & misc	3,500	5,820	(2,320)
TOTAL INCOME	233,000	235,320	(2,320)

Granta & ananagrahin aynastad	2023-24	2022-23	
Grants & sponsorship - expected	Budget	Projected	
HMPPS	125,000	125,000	
G4S	15,000	15,000	
Serco	15,000	15,000	
Sodexo	15,000	15,000	
Mitie	10,000	10,000	
Prison Governors Association	2,000	2,000	
Prison Officers Association	6,000	6,000	
Princess Anne's Charities Trust	4,000	4,000	
Hanley Trust	2,500	2,500	
James Butler Trust	5,000	5,000	
Total	199,500	199,500	

Cuenta 8 ananaguahin athan	2023-24	2022-23
Grants & sponsorship - other	Possible	Projected
Ingeus	10,000	10,000
Seetec	10,000	10,000
Bromley Trust	10,000	10,000
SPS	10,000	0
YJB	10,000	0
Total	50,000	30,000

<sup>\*</sup> Budget based on "expected" plus 60% of "possibles"